



NEWTON COUNTY HUMAN RESOURCES

TO: ALL DEPARTMENT HEADS

FROM: BECKY HEISTEN, HUMAN RESOURCES

SUBJECT: HOLIDAY SCHEDULE FOR FISCAL YEAR 2011

NOTICE TO ALL EMPLOYEES

The Newton County Board of Commissioners is considering amending the Newton County Personnel Policy (adopted April 18, 2006 and applicable to all employees hired prior to May 1, 2006) and the Newton County At-Will Personnel Policy (adopted April 18, 2006 and applicable to all employees hired on or after May 1, 2006). A summary of the proposed changes follows:

1. Provide that for Fiscal Year 2011 holidays will be unpaid, and employees required to work holidays shall be paid their regular hourly rate. (Paragraph 3.201)
2. Provide that for Fiscal Year 2011 no additional personal days shall be earned under Paragraph 8.901.

These changes will be considered at the June 15, 2010 Board of Commissioners meeting and, if approved, will be effective July 5, 2010.

HOLIDAY	DATE OBSERVED
Independence Day (Sunday, 7/4/10)	Monday, 07/05/2010
Sgt John Newton Day	Friday, 08/06/2010 (1 st day of school)
Labor Day (1 st Monday September)	Monday, 09/06/2010
Veteran's Day	Thursday, 11/11/2010
Thanksgiving Day (4 th Thursday November)	Thursday, 11/25/2010
Day after Thanksgiving	Friday, 11/26/2010
½ Day Christmas Eve	Thursday, 12/23/2010
Christmas Day (Saturday, 12/25/2010)	Friday, 12/24/2010
Day after Christmas (Sunday, 12/26/2010)	Monday, 12/27/2010
New Year's Day 2011 (Saturday, 01/01/2011)	Friday, 12/31/2010
Martin Luther King Day (3 rd Monday January)	Monday, 01/17/2011
Washington's Birthday (3 rd Monday February)	Monday, 02/21/2011
Good Friday	Friday, 04/22/2011
Spring Holiday (Half Day)	Friday, 05/27/2011
Memorial Day (Last Monday May)	Monday, 05/30/2011
Personal Day	Must be taken by 05/08/2011